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**BYLAWS OF
THE UNIVERSAL FELLOWSHIP OF
METROPOLITAN COMMUNITY CHURCHES**

As revised at General Conference XXVI, Victoria, British Columbia, Canada
Effective 05 July 2016

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ARTICLE I – NAME

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- A. The name of this Fellowship shall be the UNIVERSAL FELLOWSHIP OF METROPOLITAN COMMUNITY CHURCHES (hereinafter referred to as UFMCC or Fellowship).
 - B. Each affiliated local church group will use the name METROPOLITAN COMMUNITY CHURCH as part of its official title. The group may add either a prefix or suffix to distinguish it from other affiliated local church groups, such as: Grace Metropolitan Community Church, Metropolitan Community Church of Tallahassee, Metropolitan Community Church, Ashland, or Springfield Metropolitan Community Church.

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ARTICLE II – PURPOSE

23 The objectives of the UFMCC shall be:

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- A. To bind together churches for the purpose of sharing in the worship of God in the Christian tradition, and to make God's will dominant in the lives of all people, individually and collectively, as set forth in the Holy Scriptures.
 - B. To set up bodies for instruction in theology and in allied subjects for the propagation of the teachings of the Christian faith, as accepted by the General Conference of the Universal Fellowship of Metropolitan Community Churches.
 - C. To instruct and encourage those who offer themselves to the teaching and philosophy accepted by this body.
 - D. To do all things that are compatible with the work of a Christian Church.

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ARTICLE III – SACRAMENTS AND RITES

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- A. SACRAMENTS: This Church embraces two holy Sacraments:
 - 1. BAPTISM by water and the Spirit, as recorded in the Scriptures, shall be a sign of the dedication of each life to God and God's service. Through the words and acts of this sacrament, the recipient is identified as God's own Child.
 - 2. HOLY COMMUNION is the partaking of blessed bread and fruit of the vine in accordance with the words of Jesus, our Sovereign: This is my body...this is my blood. (Matthew 26:26-28). All who believe, confess and repent and seek God's love through Christ, after examining their consciences, may freely participate in the communal meal, signifying their desire to be received

48 into community with Jesus Christ, to be saved by Jesus Christ's sacrifice, to participate in Jesus
49 Christ's resurrection, and to commit their lives anew to the service of Jesus Christ.

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51 B. RITES: The Rites of the Church as performed by its duly authorized ministers shall consist of the
52 following:

- 53 1. The RITE OF ORDINATION is the setting apart of duly qualified persons for the professional
54 ministry of this Church. It is evidenced by the laying on of hands by authorized ordained clergy
55 or UFMCC Elders, pursuant to these Bylaws.
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- 57 2. The RITE OF ATTAINING MEMBERSHIP IN THE CHURCH shall be conducted by the Pastor or
58 Interim Pastoral Leader before a local congregation at any regular worship service. In
59 accordance with criteria established by the local church, a baptized Christian may become a
60 member in good standing of the local church group through a letter of transfer from a
61 recognized Christian body or through affirmation of faith.
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- 63 3. The RITE OF HOLY UNION/RITE OF HOLY MATRIMONY is the spiritual joining of two persons in a
64 manner fitting and proper by a duly authorized clergy, Interim Pastoral Leader of the church, or
65 UFMCC Elders. After both persons have been counseled and apprised of their responsibilities
66 one toward the other, this rite of conferring God's blessing may be performed.
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- 68 4. The RITE OF FUNERAL OR MEMORIAL SERVICE is to be fittingly conducted by the ministers of the
69 Church for the deceased.
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- 71 5. The RITE OF LAYING ON OF HANDS or prayer for the healing of the sick in mind, body or spirit is
72 to be conducted by the ministers of the Church, at their discretion, upon request.
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- 74 6. The RITE OF BLESSING may be conducted by the ministers of the Church for persons, things and
75 relationships, when deemed appropriate by the minister. This includes the dedication of a
76 church building to the glory of God.
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78 **ARTICLE IV – MINISTRY**

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80 The UFMCC affirms the universal priesthood of all believers (1 Peter 2:5-10). All members of the Church
81 are called by God to a ministry of the Gospel of Christ in the Church and in the world.
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83 UFMCC decrees that all people shall have equality of access and opportunity which is free from
84 discrimination on grounds of gender, sexual orientation, race, age, physical challenge, HIV status, health
85 status, gender identification, nationality, or economic status in terms of: (1) Employment and personnel
86 procedures and (2) Service delivery -- all that we do.
87

88 A. MINISTRY OF THE LAITY

- 89 1. THE PRIESTHOOD OF ALL BELIEVERS: Lay people are the People of God, called by God and
90 authorized by Scripture to respond to the Word, serving as Christ served, to the end that the
91 Church may be edified and the world transformed. UFMCC affirms that this is the ministry of
92 every lay person in the UFMCC.
93

- 94 2. DEACONS: As outlined in the New Testament, their office is a historic ministry of service and aid
95 within the Christian Church.

96
97 B. MINISTRY OF THE CLERGY:

- 98 1. CLERGY: Clergy are members of the People of God, called by God, authorized and legally
99 recognized by the UFMCC to serve among the people as professional ministers of the Word and
100 Sacraments.

101 a. RESPONSIBILITIES: In accordance with their call, clergy shall administer the Rites and
102 Sacraments of the UFMCC and be teachers and preachers of the faith to the end that the
103 world may believe and the Church might be renewed, equipped, and strengthened in its
104 ministry.

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106 b. QUALIFICATIONS: Clergy are those persons of professed and demonstrated call to be
107 professional Christian ministers who meet the qualifications established by the Council of
108 Elders.

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110 c. ORDINATION: Persons who have met the academic standards and qualifications as
111 established by the Council of Elders may then be ordained. A person who is ordained
112 cannot function as a UFMCC clergy person until he/she is licensed.

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114 d. DISCIPLINE: The UFMCC will not condone disloyalty, unbecoming conduct, or dereliction of
115 duty. Procedures for discipline shall be developed by the Governing Board. These
116 procedures shall be included as an addendum to the UFMCC Bylaws.

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118 **ARTICLE V – GOVERNMENT, ORGANIZATION, AND OFFICERS**

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120 A. GOVERNMENT:

- 121 1. The UFMCC acknowledges the Holy Scriptures interpreted by the Holy Spirit in conscience and
122 faith as its guide in faith, discipline, and government.

123
124 2. The government of the UFMCC is vested in the General Conference, subject to the provisions of
125 the UFMCC Articles of Incorporation and its Bylaws, or documents of legal organization. The
126 officials elected by the General Conference are subject to the direction and discipline of General
127 Conference and are responsible to carry out its policies.

128
129 3. When the Moderator desires more flexibility with respect to Articles IV through IX of these
130 Bylaws, the Moderator can apply to the Governing Board, which may grant that flexibility.

131
132 4. This Fellowship is accountable to no outside ecclesiastical jurisdiction, but accepts the obligation
133 of mutual consent and cooperation involved in the free fellowship of other churches, and does
134 pledge itself to share in their common aims and endeavors subject to the expressed approval of
135 its membership.

136
137 5. Local Churches and the General Conference as defined by these Bylaws are set forth for the
138 purposes of Christian fellowship, worship, witness, and service, borne in the cooperation,
139 program development, and implementation of their Bylaws, Procedures, and Policies.

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6. A local church of the Universal Fellowship of Metropolitan Community Churches is that church which subscribes to the government and doctrine of the UFMCC, and has been authorized by the same.

B. LOCAL CHURCHES:

1. EMERGING CHURCHES: Within the UFMCC, all worshipping and/or ministry bodies that seek to enter into the process of meeting the criteria for affiliation as established by the Council of Elders and approved by the Governing Board may apply to UFMCC for authorization as an "emerging church." Emerging churches include parish extensions, new church starts, and existing churches that seek to affiliate with UFMCC.

a. AUTHORIZATION: The Council of Elders shall establish procedures for authorization of emerging churches, procedures for authorization of the leader for each emerging church, and processes for supporting each emerging church until it achieves affiliation.

b. ACCOUNTABILITY: The emerging church shall be subject to these Bylaws and to the approval or disapproval of actions by a designee of the Council of Elders. When such come to exist, the emerging church shall then also be subject to its local Articles of Incorporation, local Bylaws/Standard Operating Procedures, and any other document of legal organization.

c. CLOSURE: If an emerging church other than a parish extension disbands or ceases to operate, the net assets of the church will revert to the use of the General Conference of the UFMCC. The Governing Board will decide the disposition of said property.

2. AFFILIATED CHURCHES: Within the UFMCC, all churches that meet the criteria as established by the Council of Elders and approved by the Governing Board qualify for affiliation and recognition as an affiliated church. The Council of Elders has the authority to approve requests for affiliation. If an affiliated church ceases to meet the criteria for affiliation, a designee of the Council of Elders may take appropriate actions of intervention, which may include removal of the church's affiliation status. The decision of the designee may be appealed to the Council of Elders.

a. ASSOCIATED ORGANIZATIONS: A local church shall have the authority to establish, authorize, and hold accountable special-purpose groups, ministries, and organizations.

b. AFFILIATED CHURCH GOVERNANCE: The government of each affiliated church is vested in its Congregational Meeting which exerts the right to control all of its affairs, subject to the provisions of the UFMCC Articles of Incorporation, Bylaws, or documents of legal organization, and the General Conference. The Pastor and the local church administrative body are authorized to provide spiritual and administrative leadership in the affiliated church. The officials elected by the Congregational Meeting are subject to the direction and discipline of the affiliated church and are responsible to carry out the local church policies.

i. STRUCTURES AND SYSTEMS: The affiliated church, in consultation with UFMCC, shall determine an appropriate structure and systems for local church governance that is

186 appropriate for the size of church and cultural context. The local church structure and
187 systems shall include provision for (1) selection and discipline of the local church
188 administrative body, (2) a pastoral search process, and (3) congregational meetings. It is
189 incumbent upon the local church administrative body of each local church to provide
190 that church with a set of Bylaws or standard operating procedures, subject to approval
191 by UFMCC.

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- 193 ii. ACCOUNTABILITY: The local church administrative body shall be subject to these Bylaws,
194 local Articles of Incorporation, local Bylaws/Standard Operating Procedures, any other
195 documents of legal organization, and to the approval or disapproval by action of their
196 local congregation as provided for in any of the above.
 - 197
 - 198 iii. CONFLICT RESOLUTION: When there are conflicts or difficulty within a local church,
199 including apparent irreconcilable differences between the Pastor and congregation,
200 UFMCC shall have the authority to interface with that church, to take appropriate
201 measures, to provide resources and support, and to attend and have voice at any
202 meeting of the local church administrative body or Congregational Meeting. UFMCC
203 shall be required to intervene when invited (1) by the Pastor/Interim Pastoral Leader, (2)
204 by majority vote of the local church administrative body, or (3) as a result of a petition
205 signed by a minimum of one-third (33%) of the members of the church.

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207 Within twenty-four (24) hours of receiving the request for intervention, UFMCC must
208 officially notify all parties mentioned above. Within ten (10) days of the request,
209 UFMCC will establish the time-lines and process for the Ministry of Reconciliation, which
210 must be implemented within thirty (30) days of the initial request.

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- 213 c. PASTOR: The Pastor of an affiliated church is a duly ordained clergy person who has been
214 licensed to practice. Though there are a variety of pastoral roles, in a local congregation the
215 Pastor is elected to be responsible for the duties of teacher, preacher, and spiritual leader. If
216 no duly credentialed UFMCC clergy person is available, an Interim Pastoral Leader may be
217 appointed annually by UFMCC. All UFMCC churches are led by Pastors or Interim Pastoral
218 Leaders.

- 219 i. QUALIFICATIONS AND DUTIES: Pastors must be credentialed clergy in the UFMCC. The
220 Pastor of the church shall have the authority for ordering all worship services of the
221 church. The Pastor is a voting member of the local church administrative body.

222

223 Associate and/or Assistant Pastor(s) and other personnel, uncompensated or
224 compensated, shall be appointed by the Pastor subject to the approval of the local
225 church administrative body. The Pastor shall act as personnel director of the local
226 church staff, shall have the authority to delegate such responsibilities and duties as
227 seems wise, and shall, with the approval of the local church administrative body,
228 determine compensation, vacation periods, and titles of office of the staff.

- 231 ii. REMOVING THE PASTOR FROM OFFICE: When irreconcilable differences exist between
232 the Pastor and congregation, the Pastor and congregation may choose to terminate
233 their relationship through mutual agreement. No petition for removal of the Pastor
234 based on irreconcilable differences is valid unless preceded by the process of conflict
235 resolution, as contained within the UFMCC Bylaws Article. V.B.2.b.iii. Unilateral failure to
236 renew a pastoral contract does not constitute removal of the Pastor from office.

237
238 The process of removing the Pastor from office for disloyalty, unbecoming conduct,
239 dereliction of duty or when irreconcilable differences arise between Pastor and
240 congregation may be initiated by a petition submitted to the duly authorized church
241 officer as designated by the local Bylaws/Standard Operating Procedures, or documents
242 of legal organization, and signed by at least twenty-five percent (25%) of the members
243 in good standing; or by a vote of three-fourths (3/4) of the full Board of Directors /local
244 church administrative body. Within three (3) days, the Pastor and UFMCC must be sent
245 a copy of the completed petition or motion of the local church administrative body by
246 the designated church officer. After UFMCC and the designated local church officer have
247 validated the number of members who have signed the petition and the clarity of the
248 petition or validated the votes of the members of the local church administrative body
249 and the clarity of the motion, UFMCC may place the Pastor on inactive status, but the
250 Pastor remains fully compensated until the final action of the congregation. Upon
251 validating the petition, a representative of UFMCC and the local church administrative
252 body will set the time and place of a special congregational meeting to determine
253 whether the Pastor shall remain in office. The date of the meeting shall occur within
254 thirty (30) days of the date the petition is submitted to the designated church officer or
255 the date the motion of the local church administrative body is received by UFMCC.
256

257 The Pastor has the right to appear on his/her own behalf before the congregational
258 meeting and may have an advocate of his/her own choice present. The action of the
259 congregation is final. If a special meeting is called to remove a Pastor, UFMCC must be
260 given notice that such action is being taken. A representative of UFMCC shall attend as
261 an impartial observer who shall moderate the meeting. If the Pastor is removed, the
262 local church administrative body will meet immediately after the meeting with the
263 representative of UFMCC to arrange for pastoral leadership until the pulpit is filled. The
264 local church administrative body may confer with UFMCC as to available candidates for
265 the office of Pastor.
266

- 267 d. LAY DELEGATE: Each affiliated church shall have one (1) vote for every one hundred (100)
268 members in good standing or portion thereof and shall elect one (1) Lay Delegate for each
269 vote. Each Lay Delegate shall carry one (1) vote. Each Lay Delegate shall be a member in
270 good standing of the congregation that he/she represents, should be elected at the first
271 congregational meeting following each General Conference and shall serve a term of three
272 (3) years. The duties of the Lay Delegate shall include, but not be limited to, representation
273 of the congregation at General Conferences and to be informed of the UFMCC concerns and
274 policies.
275

276 Each voting church may, in accordance with that local church's Bylaws or Standard
277 Operating Procedures, elect at least one (1) Alternate Lay Delegate for each Lay Delegate
278 elected. The Alternate Delegate(s) so elected shall, in accordance with procedures set forth
279 in the local church Bylaws or Standard Operating Procedures, be empowered to assume the
280 duties of any Lay Delegate who is unable or unwilling to perform the duties of Lay Delegate,
281 including but not limited to representation of the congregation at General Conferences.
282

283 e. DISAFFILIATION: Disaffiliated congregations may not continue to use the name
284 Metropolitan Community Church (MCC) or in any manner hold themselves out as being
285 associated with UFMCC or as being an MCC church.

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287 i. DISAFFILIATION BY AN AFFILIATED CHURCH: Should a local church desire to disaffiliate
288 from the UFMCC, a representative or representatives appointed by the Moderator must
289 be allowed to meet with the congregation and shall have voice at the Congregational
290 Meeting called for the purpose of disaffiliating. The decision to disaffiliate must receive
291 a two-thirds (2/3) vote of the Members present at a duly called Congregational Meeting
292 called for the purpose of disaffiliating.
293

294 ii. NOTIFICATION TO UFMCC: At least sixty (60) calendar days prior to a Congregational
295 Meeting called for the purpose of disaffiliating, the local church shall notify the
296 Moderator in writing that such a Congregational Meeting will be held. The written
297 notification to the Moderator shall include: (a) the date, time, and place of the
298 Congregational Meeting; and (b) a copy of the local church membership list. Except in
299 the event of the death or resignation of a listed Member, no Members may thereafter
300 be removed from membership in the local church and no Members may be added to the
301 membership in the local church until after the Congregational Meeting called for the
302 purpose of disaffiliating.
303

304 iii. NOTIFICATION TO MEMBERS: At least thirty (30) calendar days prior to a
305 Congregational Meeting called for the purpose of disaffiliating, all Members of the local
306 church must be notified in writing at their last known address on the membership list of
307 the date, time, place, and purpose of the Congregational Meeting called for the purpose
308 of disaffiliating. A copy of the notification to members shall be simultaneously
309 submitted to the Moderator.
310

311 iv. VOTING PROCESS: Voting at the Congregational Meeting called for the purpose of
312 disaffiliating shall be done by secret ballot.
313

314 v. CONTINUING AFFILIATION: In the event that a congregation votes to disaffiliate, those
315 members of the congregation wishing to continue affiliation with UFMCC may be
316 designated by the Moderator as the continuing Metropolitan Community Church
317 affiliated with the UFMCC.
318

319 vi. DISPOSITION OF ASSETS: After existing financial obligations to the UFMCC are met, the
320 disaffiliating local church has the right to net assets.
321

- 322 vii. NOTIFICATION TO AFFECTED THIRD PARTIES: In the event that a congregation votes to
 323 disaffiliate, the UFMCC shall notify affected third parties that the disaffiliated
 324 congregation is no longer associated with the UFMCC and that the disaffiliated
 325 congregation may not hold itself out as being an MCC church. Affected third parties
 326 include, but are not limited to, banks, creditors, and government agencies that issued
 327 corporation/registration status to the disaffiliated church.
- 328
- 329 3. DISCIPLINE OF CHURCHES: If any emerging or affiliated church shall fail to abide by the Articles
 330 of Incorporation of the UFMCC, these Bylaws, or documents of legal organization, the
 331 Moderator or a representative of the Moderator shall take appropriate action to require
 332 compliance. The Moderator shall report any such action to the church involved and to the
 333 Governing Board.
- 334
- 335 4. CHURCH PROPERTY: In every nation where UFMCC comes to exist and where permitted by local
 336 or national laws, the local church's documents of legal organization must name the UFMCC as
 337 the successor not-for-profit corporation/non-governmental organization designated to receive
 338 the church's property in the event of (1) the dissolution or abandonment of the church, or (2)
 339 failure to abide by the process for disaffiliation from the UFMCC by the local church as
 340 contained in the UFMCC Bylaws.
- 341
- 342 5. CLOSURE: When a church disbands or ceases to operate, the net assets of the church will revert
 343 to the use of the General Conference of the UFMCC. The Governing Board will decide the
 344 disposition of said property.
- 345
- 346 6. RESERVATION OF POWERS: Any specific matters of congregational approval not covered herein
 347 are left to local church option
- 348
- 349 C. ASSOCIATED NON-GOVERNMENTAL ORGANIZATIONS: When the mission of the UFMCC would be
 350 best served by a special-purpose organization being accountable to the denomination, the
 351 Governing Board shall have the authority to establish, authorize, and hold accountable such special-
 352 purpose organization. Individuals from associated non-governmental organizations may participate
 353 in all activities of UFMCC.
- 354
- 355 a. OFFICIAL OBSERVER: Each associated non-governmental organization may designate a
 356 representative to serve as an Official Observer at General Conference, with voice but no
 357 vote.
- 358 b. CLOSURE: When an associated organization disbands or ceases to operate, the net assets of
 359 the associated organization will revert to the use of the General Conference of the UFMCC.
 360 The Governing Board will decide the disposition of said property.
- 361
- 362 D. ALIGNED NON-GOVERNMENTAL ORGANIZATIONS: Aligned non-governmental organizations are
 363 those organizations that support the goals of UFMCC and that are aligned with the work of UFMCC
 364 yet do not seek to become an affiliated church or associated organization. Individuals from aligned
 365 non-governmental organizations may participate in all activities of UFMCC.
- 366

- 367 a. RECOGNITION: The Council of Elders shall establish the process for granting recognition to
368 Aligned Organizations.
- 369 b. OFFICIAL OBSERVER: Each aligned organization may designate a representative to serve as
370 an Official Observer at General Conference, with voice but no vote.
371
- 372 E. FELLOWSHIP:
- 373 1. INTRODUCTION: Internationally, the government of the UFMCC is vested in the General
374 Conference, subject to the provisions of the Fellowship Articles of Incorporation, its Bylaws, or
375 documents of legal organization. Between General Conferences, the Council of Elders is
376 authorized to provide spiritual and pastoral leadership and the Governing Board is authorized to
377 provide administrative leadership on the international Fellowship level.
378
- 379 2. MODERATOR: The Moderator is elected by General Conference to serve as the primary
380 visionary and futurist in order to advance the mission and vision of UFMCC worldwide through
381 the exercise of prophetic challenge, creativity, spiritual and pastoral authority, and leadership.
382 As the primary UFMCC spokesperson, an Elder, and the Chief Executive Officer, the Moderator is
383 a voting member and moderates meetings of the Governing Board and of the Council of Elders;
384 moderates General Conference; appoints Elders; and supervises UFMCC senior staff. The
385 Moderator shall be responsible for leading the visioning process for the Fellowship, having a
386 presence at global events, teaching and training, engaging in continuous learning, community
387 relations, visitation and assistance in churches, ecumenical relations, and global social justice.
388 The term of office of the Moderator shall be six (6) years.
389
- 390 a. MODERATOR NOMINATING COMMITTEE: The Governing Board shall appoint a
391 Moderator Nominating Committee of five (5) persons. The responsibility of the
392 Moderator Nominating Committee is to actively solicit candidates for the position,
393 review any and all applications, and select up to five (5) qualified candidates. The
394 qualified candidates shall be presented by the Governing Board to the General
395 Conference for election.
396
- 397 b. DISCIPLINE OF THE MODERATOR: Complaints about the Moderator must be
398 submitted to the Governing Board in written form and must be signed by a
399 minimum of one (1) member of the clergy from each of ten (10) different churches
400 and by the Lay Delegates representing the majority of the Lay Delegate votes from
401 each of ten (10) different churches, and may be initiated by either the clergy or Lay
402 Delegates. The Governing Board shall establish and publish its procedure for
403 considering complaints about the Moderator.
404
- 405 c. REMOVAL OF THE MODERATOR: If the Governing Board determines that the
406 Moderator is unable or unwilling to fulfill the responsibilities of the position, the
407 Governing Board may, by a vote of two-thirds (2/3) of the full Governing Board,
408 remove the Moderator from the position. Such action shall be reported to the
409 General Conference within five (5) business days. The Governing Board may elect
410 someone who meets the qualifications to serve as Interim Moderator until the next
411 General Conference, when an election shall be conducted to fill the vacancy.
412

413 d. VACANCY IN THE OFFICE OF MODERATOR: In the event of a vacancy in the office of
414 Moderator, the Governing Board shall elect an Interim Moderator to fill the vacancy
415 until the next General Conference, when an election shall be held to fill the vacancy.
416 The term of office of the Moderator elected by General Conference to fill the
417 vacancy shall be six (6) years.
418

419 3. COUNCIL OF ELDERS: The Council of Elders of the UFMCC is that body authorized by the General
420 Conference to serve in a pastoral role and direct the spiritual life of the Fellowship. This Council
421 shall consist of a Moderator and Elders appointed by the Moderator, subject to approval by the
422 Governing Board and affirmation by General Conference. All UFMCC Elders are deemed
423 professional ministers and are authorized to perform all of the Rites and Sacraments of the
424 church.
425

426 a. QUALIFICATIONS: Elders must be those individuals of obvious spiritual quality and
427 leadership who are mature, have sound judgment, have a proven record of accomplishment
428 as lay or clergy members within the Fellowship, and have successful experience in
429 envisioning and strategic planning for the future. Elders must be excellent communicators,
430 skilled motivators and teachers, self-motivated and devoted to continuous learning.
431 Further, Elders must be capable of understanding and working within sound fiscal
432 guidelines, be sensitive to cultural differences, and be able and willing to embrace diversity.
433 It is desirable that the Council of Elders reflect the diversity of the Fellowship.
434

435 b. DUTIES: The primary responsibility of Elders shall be to give pastoral leadership and care to
436 enable the Fellowship in our spiritual journey. The Elders shall exercise spiritual and
437 pastoral authority to build a shared vision for the UFMCC, prepare UFMCC for the future,
438 and support UFMCC's strategic direction. The Elders serve as official representatives of the
439 Fellowship in the areas of public and community relations; provide oversight of and support
440 to congregations; consult with churches on issues related to church development; and fulfill
441 other ecclesial and ceremonial duties.
442

443 Other than the Moderator, a member of the Council of Elders shall not serve simultaneously
444 as a member of the Governing Board.
445

446 c. ACCOUNTABILITY, DISCIPLINE, AND REMOVAL: The UFMCC cannot condone disloyalty,
447 unbecoming conduct, or dereliction of duty on the part of its Elders and, therefore, makes
448 the following provisions for accountability, discipline, or removal:

449 (1) ACCOUNTABILITY: All Elders shall be accountable to the Moderator, the Council of
450 Elders, the UFMCC Bylaws, the UFMCC Code of Conduct, personnel policies as
451 established by the Governing Board, and General Conference.
452

453 (2) DISCIPLINE: The Elder must be given written notice of a complaint and shall remain in
454 position until final disposition of the complaint.
455

456 (a) DISCIPLINE OF AN ELDER: Complaints about an Elder other than the Moderator must
457 be submitted to the Moderator in written form and be signed by a member of
458 UFMCC. The Moderator shall determine whether to refer the complaint to the

459 Council of Elders for resolution or to seek resolution of the matter in another
460 appropriate way. The Council of Elders shall establish and publish its procedure for
461 considering complaints about an Elder.
462

463 (3) REMOVAL:

464 (a) REMOVAL OF AN ELDER:

465 (i) The Moderator may remove an Elder at any time, with or without cause.
466

467 (ii) If the Council of Elders determines that an Elder is unable or unwilling to fulfill
468 the responsibilities of the position, the Council of Elders may, by a vote of two-
469 thirds (2/3) of the full Council of Elders, recommend that the Moderator remove
470 that Elder from the position.
471

472 (iii) Such action shall be reported to the Governing Board.
473

474 d. VACANCIES: In the event of a vacancy, the Moderator may appoint someone who meets the
475 qualifications to fill the vacancy, subject to the approval of the Governing Board.
476

477 4. GOVERNING BOARD: The Governing Board is that body authorized by the General Conference to
478 carry on the governance of the UFMCC between General Conferences in an orderly manner. The
479 Governing Board is composed of nine (9) persons, four (4) of whom shall be lay persons and four
480 (4) of whom shall be clergypersons plus the Moderator, elected by the General Conference to be
481 responsible for the governance of UFMCC finances and operations and to serve as the
482 corporation's Board of Directors, having charge of all matters pertaining to Articles of
483 Incorporation, all documents of legal organization, property, and finances of the UFMCC. The
484 Governing Board shall exercise all corporate powers subject to the provisions and limitations of
485 these bylaws and any other applicable laws.
486

487 a. QUALIFICATIONS: Members of the Governing Board must be members in good standing
488 within the Fellowship who, in the sole discretion of the UFMCC, have spiritual quality and
489 leadership, are mature, have sound judgment, and have a proven record of
490 accomplishment. Consideration will be given to elect members with diverse perspectives,
491 core competencies, and complementary skills consistent with the required functions and
492 responsibilities of the Governing Board.
493

494 b. GOVERNING BOARD CHARTER: A Charter of the Governing Board shall define the functions,
495 responsibilities and structures of the Governing Board. The Charter shall be affirmed by a
496 majority vote of the General Conference and included as an addendum to UFMCC Bylaws.
497

498 c. TERM OF OFFICE: The term of office for members of the Governing Board shall be six years,
499 with the exception that General Conference XXIV shall elect two (2) lay persons and two (2)
500 clergy persons to three-year terms until the next General Conference, when two (2) lay
501 persons and two (2) clergy persons shall be elected to six-year terms.
502

503 d. GOVERNING BOARD NOMINATING COMMITTEE: The Governing Board shall appoint a
504 Governing Board Nominating Committee of three (3) persons. The Moderator shall serve as

505 a consultant to the Governing Board Nominating Committee. The responsibility of the
506 Governing Board Nominating Committee is to actively solicit candidates for the position,
507 review any and all applications, and select qualified candidates. The qualified candidates
508 shall be presented to the General Conference for election.

509
510 e. VACANCIES: In the event of a vacancy on the Governing Board, the Governing Board may
511 appoint someone who meets the qualifications to fill the vacancy until the next General
512 Conference, when an election shall be held to fill the unexpired term.

513
514 f. DISCIPLINE: The UFMCC cannot condone disloyalty, unbecoming conduct, or dereliction of
515 duty on the part of any member of the Governing Board and, therefore, makes the following
516 provisions for discipline or removal:

517
518 (1) If the Governing Board determines that one of its members is unable or unwilling to
519 fulfill the responsibilities of the position, the Governing Board may, by a majority vote of
520 the full Board, remove that member from the Board. The member must be given written
521 notice of the charges and, at that time, becomes inactive. The member has the right to
522 appear and present his/her own defense before the Governing Board on his/her own
523 behalf. The Governing Board will then review the charges and, upon majority vote of the
524 members of the Governing Board not including the member charged, may remove the
525 member of the of the Governing Board or take such other action as it may deem
526 appropriate. The decision of the Governing Board shall be final.

527
528 **ARTICLE VI – MEMBERSHIP IN UFMCC**

529
530 A. MEMBERS IN GOOD STANDING OF A LOCAL CHURCH: Any baptized Christian may become a member
531 in good standing of an emerging or affiliated local church. A local church has the authority to
532 determine any additional criteria for gaining and retaining membership in that local church. Any
533 additional criteria shall be in accordance with UFMCC Bylaws and be compatible with UFMCC core
534 values.

535
536 B. MEMBERS OF UFMCC
537 1. Members in good standing of each emerging and affiliated local church shall be considered
538 to be Members of UFMCC.
539 2. All clergy persons ordained by UFMCC shall be considered to be Members of UFMCC.
540 3. All Members of UFMCC may serve on appointed committees, hold elected office, and
541 participate in all activities of UFMCC.

542
543 C. FRIENDS OF THE CHURCH: A local church body may, if it desires, accept into the Church person(s)
544 who, for one reason or another, feel that they cannot become regular members of the Church but
545 who support the goals of the Church and want to be part of the work of the church. Such people
546 shall be designated as "Friends of the Church." Friends may serve on appointed committees and
547 may participate in all activities of the Church. Friends may not, however, serve on the local church
548 administrative body and may not vote at congregational meetings. Friends shall not be considered
549 in determining the number of Lay Delegates that a local church body may send to meetings of the
550 General Conference.

551
552 D. DISCIPLINE: The UFMCC cannot condone disloyalty or unbecoming conduct on the part of any of its
553 members and friends; therefore, the local church administrative body shall develop and implement
554 a procedure for taking appropriate disciplinary action, as it deems necessary.
555

556 **ARTICLE VII – CHURCH SERVICES**

557
558 Each local church body shall hold services of public worship every week. Other worship services may be
559 held as determined by the Pastor with the approval of the local church administrative body. In regard to
560 the worship services of local church bodies, the Sacrament of Holy Communion shall be offered at
561 weekly worship, as well as at other worship services at the discretion of the Pastor. Holy Baptism may be
562 administered at any appropriate service of the local church body or at any other time, at the Pastor's
563 discretion.
564

565 **ARTICLE VIII – CHURCH MEETINGS**

- 566
567 A. GENERAL CONFERENCE: For the purpose of the transaction of business, the UFMCC will hold a
568 General Conference every third year, commencing 2007.
569
- 570 1. TIME, PLACE, AND NATURE: The time and place of the General Conference will be announced at
571 the previous General Conference. Notice of the time, place, and nature of the General
572 Conference must be given in writing to all church bodies ninety (90) days prior to the upcoming
573 General Conference.
574
 - 575 a. NATURE: The Governing Board is authorized to determine the means by which members of
576 the Lay House and of the Clergy House may participate virtually in a General Conference.
577
 - 578 2. COMPOSITION: The General Conference of the UFMCC is that body consisting of a Clergy House
579 and a Lay House.
 - 580 a. CLERGY HOUSE: Members of the Clergy House are ordained clergy with a License to Practice
581 and honorably retired clergy.
582
 - 583 b. LAY HOUSE: Members of the Lay House are Lay Delegates; the Interim Pastoral Leader of
584 each affiliated church when that Interim Pastoral Leader is a member of UFMCC; and the
585 members of the Council of Elders and of the Governing Board who are not clergy or Lay
586 Delegates and are members of UFMCC.
587
 - 588 3. VOTING IN SEPARATE HOUSES: The transaction of all business except procedural matters must
589 be approved by a separate majority vote of the votes carried by the Lay House and a separate
590 majority vote of the votes carried by the Clergy House.
591
 - 592 4. QUORUM: A quorum shall consist of twenty percent (20%) of the number of lay people eligible
593 to vote at General Conference and twenty percent (20%) of the number of licensed credentialed
594 clergy eligible to vote at General Conference.
595
596

- 597 5. SPECIAL GENERAL CONFERENCE: A special General Conference of the UFMCC can be called by
598 the Governing Board or by a petition submitted to the Governing Board by fifty percent (50%) of
599 all those persons eligible to vote at General Conference. Initiation of this petition may be by
600 either clergy or laity. A special General Conference shall be governed by the same rules as those
601 pertaining to the General Conference except when the purpose of the special General
602 Conference is to consider affirmation of the appointment of an Elder. When the purpose of a
603 special General Conference is to affirm the appointment of an Elder, notice of the time, place,
604 and nature of the special General Conference must be given in writing to all members of the Lay
605 House and of the Clergy House at least thirty (30) days in advance of the special General
606 Conference.
- 607
- 608 a. PURPOSE: The purpose of a special General Conference must be stated in the petition. The
609 nature and purpose of a special General Conference must be stated in the notices and
610 written into the agenda of the special General Conference.
- 611
- 612 b. NOTICE: The written notice must be sent to all credentialed clergy and to all voting church
613 bodies at least thirty (30) days prior to the special General Conference.
- 614
- 615 B. LOCAL: Each local church shall establish the percentage of members required for the transaction of
616 business, the process for notifying members of the meeting, and the process for calling special
617 meetings, unless otherwise indicated in UFMCC Bylaws.
- 618
- 619 C. PROXY VOTING: No proxy and/or absentee ballots shall be allowed in any business meeting of this
620 Fellowship, except where specifically provided for in these Bylaws.
- 621

622 **ARTICLE IX – CHURCH FINANCES**

- 623
- 624 A. FINANCIAL STEWARDSHIP: The UFMCC adopts and teaches tithing as the scripturally affirmed means
625 of supporting the church and its ministries, and as the expression of good stewardship of time, skills,
626 and money by individuals and church bodies. Therefore, it shall be the responsibility of both the
627 clergy and the lay leadership of emerging and affiliated church to plan and implement programs of
628 stewardship both to help persons grow in the grace of giving and to fund the church's ministries. An
629 offering shall be received at each service of public worship in the local church and at conferences
630 sponsored by UFMCC.
- 631
- 632 B. REPORTING: Each emerging church and affiliated church shall report all church receipts each month
633 to the UFMCC and with that report shall remit a percentage of the funds reported, as determined by
634 General Conference.
- 635
- 636 1. Any money transferred permanently or for a long term from any exempt fund into the General
637 Fund must be added to the income figures for that month, and assessments paid on them.
638 Report and remittance are due to the UFMCC on or before the tenth (10th) day of the month
639 following the month being reported.
- 640
- 641 2. SUBMISSION OF ASSESSMENT PAYMENT: Wherever possible and desirable as determined by the
642 Governing Board, churches shall send their assessment directly to the UFMCC Headquarters.

643 However, the Governing Board may choose, in certain circumstances, to authorize special
644 accounts in nations other than the United States to hold in trust the UFMCC assessment
645 payments within that nation. The Governing Board, upon the recommendation of the
646 Moderator, will name the signatories on said accounts and will approve a budget for use of
647 those monies for UFMCC purposes and programs within the respective nation. The Governing
648 Board shall establish appropriate policies and procedures concerning the care of funds held in
649 trust for UFMCC. Whenever funds are transmitted internationally to UFMCC, Fellowship Offices
650 shall provide documentation satisfactory to national/regional government authorities in the
651 sending countries.

652
653 C. FIDUCIARY BODIES: Whenever the Governing Board chooses to authorize special accounts to hold
654 UFMCC funds in trust, the Governing Board may appoint a fiduciary body to have charge of all
655 matters pertaining to the Articles of Incorporation, all documents of legal organization, real
656 property, and finances held in trust, as legally permitted and appropriate. The Governing Board, in
657 its discretion, shall determine the number of members of any fiduciary body. All actions of the
658 fiduciary bodies must be reported to and approved by the Governing Board, except where
659 specifically provided for in these Bylaws.

660
661 1. QUALIFICATIONS: Members of a fiduciary body must be members in good standing within the
662 Fellowship who, in the sole discretion of the Governing Board, have spiritual quality and
663 leadership, are mature, have sound judgment and a proven record of accomplishment. The
664 term of office shall be two years.

665 2. ACCOUNTABILITY: The fiduciary body shall be subject to these Bylaws, the fiduciary body's
666 Articles of Incorporation, the fiduciary body's Bylaws, and the policies and procedures of the
667 Governing Board.

668 3. DISCIPLINE: The UFMCC will not condone conduct which is, in its sole discretion, disloyal or
669 unbecoming or a dereliction of duty on the part of members of a fiduciary body. Therefore, the
670 Governing Board shall develop and implement a procedure for taking appropriate disciplinary
671 action, as it deems necessary.

672
673 D. BOARD OF PENSIONS ASSESSMENTS: Each local church administrative body in the USA shall report
674 quarterly the number of members in good standing for each month within every quarter and shall
675 remit the Board of Pensions assessment as set by General Conference. Report and remittance are
676 due to the Board of Pensions on or before the tenth (10th) day of the month following the quarter
677 reported.

678
679 E.. SIGNATURES: Any bank or financial account in the name of any church body, the UFMCC, or of any
680 subordinate group or body, must require two signatures for withdrawals, one of which must be that
681 of an officer elected or a person appointed under UFMCC Bylaws, the authorizing documents of the
682 subordinate group or body, or the authorizing documents of the local church.

683
684 F. FORGIVENESS OF ASSESSMENTS: The Governing Board may grant forgiveness of late assessments.

685 686 **ARTICLE X – RESERVATION OF POWERS**

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688 All powers not delegated by these Bylaws are reserved to the local church bodies.

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ARTICLE XI – ADOPTION AND AMENDMENTS

- A. **ADOPTION:** These Bylaws shall become effective immediately upon adoption by the General Conference of the UFMCC and shall become binding upon all members and church bodies within the Fellowship.
- B. **AMENDMENTS:** These Bylaws may be amended or repealed at any duly convened meeting of the General Conference according to the procedures adopted by the General Conference. Such amendments or repeals can only be effective if two-thirds (2/3) of the duly authorized Lay Delegates and two-thirds (2/3) of the duly authorized clergy attending vote in favor of such amendments or repeals.
- C. **COMPLIANCE WITH NATIONAL LAWS:** If UFMCC Bylaws are inconsistent with laws of any nation or other jurisdiction in which a local church body is organized, the Governing Board may allow the Bylaws or other organizational documents to contain variances with these Bylaws to facilitate compliance of the local church body with such laws.