

**MCC GOVERNING BOARD**  
August Face-to-Face Meeting  
St. Petersburg, Florida; King of Peace MCC  
Thursday, 2 August – Saturday, 4 August 2012

VISION GOALS FOR 2012

- Build leadership development into all we do, particularly with young adults.
- Communicate to the world with passion and clarity who we are -- and that “we want to know you!”
- Give priority to churches that demonstrate signs of health and growth.

OPEN QUESTIONS FOR 2012

- What is our vision for funding ministry?
- How can our young adults help us to imagine and articulate a future for MCC? (Joel 2: 28 - "And that's just the beginning: After that— "I will pour out my Spirit on every kind of people: Your sons will prophesy, also your daughters. Your old men will dream, your young men will see visions. I'll even pour out my Spirit on the servants, men and women both...")
- What is needed to enhance our global ministry and structure?

ATTENDEES

Rev. Elder Nancy Wilson, Moderator; Rev. Robert Griffin, Vice-Chair; Bryan Parker, Secretary; Liz Bisordi, Treasurer; Raquel Benitez, Rev. Onetta Brooks, Kareem Murphy, Bryan Parker, Rev. Candace Shultis, Barbara Crabtree, Director of Operations (Staff); Linda Beckstead (Staff). Rev. Tony Freeman was absent (pre-determined and excused).

**Thursday, 2 August**

A. **Welcome and Worship Theme “Communion of Saints” 9:00 AM EST** led by Nancy

B. **Consent Agenda**

- *Minutes of July 17, 2012 Meeting*
- *Moderator’s Report*
- *Director of Operations financial reports*
  - June P & L*
  - June 30 Balance Sheet*
  - Budget Summary at June 30*

**MOTION: 08.02.12.01 To approved the Consent Agenda. Made by Onetta, seconded by Raquel.**

**Motion Approved Unanimously.**

C. **Visionary and Strategic Issues Discussion** led by Nancy and Robert, including focus on the following:

- GB Report Card--progress since August 2011
- Is the report card accurate?
- What should we be doing for the remainder of 2012 and before General Conference?

- GB projects.
- How can we continue to communicate what has been achieved, and what issues we are taking onto our constituents?

The consensus was that the organization needed to improve communication around the new change in structure, new roles within the organization's leadership, and ensure that was accessible to the audience. Brian offered to leverage his business experience to with creating communications reinforcement plans, which in this case would convey not additional changes but reinforce the messages around what has changed as a result of the 2010 General Conference.

Nancy suggested that the change management aspects be added to the Communication Team's role.

**At the conclusion of the discussion the Governing Board through a consensus, moved the following items to be reviewed later on the agenda:**

- Parking Lot Item 1: Personnel issues for feedback issues as it relates to the GB. For Candace to have a way to hold Nancy accountable that's fair and appropriate to have personnel discussions.
- Parking Lot Item 2: Communication Piece: GB Communication Strategy

#### **D. Conference Call with GB Nominating Committee** led by Onetta

Onetta reminded the GB of the Ground Rules: Don't ask about process in case any of you apply and welcomed Committee members and introduced GB and staff.

Cathy Alexander, Committee Chair, asked the following questions to the Governing Board.

1. What are the skills, knowledge, gifts and temperament mix needed by the board to continue to be a high functioning and effective work team?
  - Responses included: Willingness to collaborate, visionary, dependability, creativity, computer literate, knowledge of operational processes, organizational skills, ability to properly review financial data, ability to work globally but on a specific project, ability to work independently, openness to other ways of working, willingness to seek compromise, experience in effective communications/marketing, ability to evaluate change
2. What are the most helpful skills, knowledge, gifts, commitment and temperament to possess in order to be an effective Board member?
  - Responses included: willingness to collaborate, creativity, sense of being a visionary, to be a highly functioning, effective team.
  - People have to be very computer literate. Competence. Patient. Have creativity and visionary skills. Some skills about operational processes. Be able to digest financial data and financial statements.
  - Ability to work in big dimensions and small groups.
  - Giftedness
  - Temperament to being open and receptive to new ways of doing things. (Not— it's my way or the highway.) Have to be a consensus builder.
  - Gift of leadership
  - Open heart to understand the organization and MCC as a church. Think globally, act locally.

- Discernment.
- Skills in communication.
- Organizational skill management.

**E. Bank Signatories**

**Motion 08.02-04.12.02 by Kareem Murphy, seconded by Rev. Onetta Brooks to approve the bank signatories as follow:**

*Bank of America Accounts    Raquel Bentiez-Rojas  
    Liz Bisordi  
    Rev. Onetta Brooks  
    Barb Crabtree  
    Rev. Tony Freeman  
    Rev. Dr. Robert Griffin  
    Bill Hooper  
    Kareem Murphy  
    Bryan Parker  
    Rev. Dr. Candace Shultis  
    Rev. Dr. Nancy Wilson*

**Motion Approved Unanimously.**

**F. Review MCC Finances and 2012 Turnaround Plan**, led by Finance Committee, Barb Crabtree and Rev. Elder Lillie Brock

Reviewed reports and Powerpoint presentation that outlined the Turnaround Plan update.

**MOTION 08.02-04.12.03 made by Liz, seconded by Candace that:**

*"Employees and others who seek reimbursement for expenses will submit original receipts for any amount over \$25 US for any related business costs – including but not limited to hotel or lodging, airfare, ground transportation, parking, any costs of materials which were copied or mailed, any phone calls made in the course of their duties."*

**Motion Approved Unanimously.**

**MOTION 08.02-04.12.04 made by Rev. Dr. Candace Shultis, seconded by Rev. Dr. Robert Griffin to:**

- *"Add \$20,000 to the 2012 operating expense budget to:
 
  - *Contract with project manager to move website forward (\$10,000)*
  - *Extend Jim Birkitt's contract to continue work on Moderator's Circle (\$2,500)*
  - *Bring Rev. Hector Gutierrez to Florida for CLM class (\$1,500)*
  - *Reinstate the December SLT meeting (\$6,000)"**

**Motion Approved, Kareem No Vote**

- G. **Visions Training**, led by Robert and Nancy
- Introduce concepts that are basic to all MCC leadership in terms of honoring diversity, appreciating differences, and improving board communications

**Friday, 3 August**

H. **Virtual Morning Devotional about scarcity and abundance using Mark 6: 30-44**, led by Rev. Elder Dr. Mona West

I. **Governance Team Update**, led by Onetta

- Onetta reviewed Governing Board responsibilities and roles and schedule at General Conference.

**MOTION 08.02-04.12.05 Raquel moved, Liz seconded to accept the following outlined process for appointing the Moderator's Nominating Committee.**

*"The process to appoint the Moderators Nominating Committee (MNC) will be:*

1. *GB must define timeline and charter for MNC*
2. *Send out general Announcement for candidates to apply*
3. *Based on a set of criteria*
4. *Create application package*
5. *Reach out to various affinity/network/Governing Board/Council of Elders/large church pastors, etc. to encourage qualified people to apply*
6. *GB subcommittee receives and shortlist applicants*
7. *GB schedule and conducts interviews(w/ MCC staff support)*
8. *Prepared set of questions*
9. *GB subcommittee makes recommendation to full GB*
10. *GB makes appointments no later than 31 March 2013*
11. *GB announced to General Conference, etc"*

**Motion Approved, Robert Abstained**

J. **Discussion on Vision Goals and Preliminary Budget**, group discussion

General discussion ensued around how the current 2012 Vision Goals and Open Questions were working. In response, the Governing Board affirmed the following vision goals for 2013:

*VISION GOALS FOR 2013*

- *Build sustainability and capacity into all we do.*
- *Communicate to the world with passion and clarity that we are stronger together*
- *Give priority to churches and new ministries that demonstrate signs of health and growth*
- *Continue to build leadership development into all we do, particularly with Young Adults*

*OPEN QUESTIONS FOR 2013*

- *What is our vision for funding ministry?*

- *How can our young adults help us to imagine and articulate a future for MCC? (Joel 2: 28 - "And that's just the beginning: After that— "I will pour out my Spirit on every kind of people: Your sons will prophesy, also your daughters. Your old men will dream, your young men will see visions. I'll even pour out my Spirit on the servants, men and women both...)*
- *What is needed to enhance our global ministry and structure?*
- Parking Lot Item 3: Adding conversation time at monthly GB meetings to discuss Vision and Goals.

**K. Fund Development Updates**, led by Nancy

- Reviewed work in 2012
- GB participation in fund development
- Plan for staffing and fund development 2013

Subsequent general discussion followed, including reference to the aforementioned current budget performance and projected revenues for 2013. Discussion also included assumptions of the tithing rate for 2013. Barb noted that funds generated by the Moderator's Circle will compensate for the scheduled reduction in the tithe rate to 12%.

**MOTION 08.02-04.12.06 Candace moved, Bryan seconded, that**

*"We affirm a 12% tithe rate for 2013."*

**Motion Approved Unanimously.**

More discussion on additional data presented by Barb about projected cash flow and expectation of a budget surplus of potentially up to \$25,000. Discussion ensues about whether to use that to repay funds borrowed by the Operating Cash Reserve Fund or use to pay for new but currently unfunded programs.

Further discussion on this was tabled until Saturday.

**L. Review International Task Force (ITF) Proposal**, led by Linda with Raquel

ITF Report was presented and its various elements were discussed by the Governing Board.

**MOTION 08.02-04.12.07 Robert moved, Kareem seconded, that"**

*"We accept the ITF report as their final report with gratitude and appreciation with the following points.*

- *Special Thanks to the ITF*
- *The Governing Board will let the ITF know that while their work will conclude once they provide feedback to the GB and SLT on the responses to any proposals that are created as a result of the ITF report.*
- *The Governing Board affirms the proposals from the ITF and has identified that some are already in place or corrective actions have been taken to implement the proposal.*
- *The proposal for Virtual Church will need to be a bylaws change that will be proposed at General Conference 2013.*

- *The Global Covenant will take more work that will involve Council of Elders, Theological Team, Bylaws Committee and others to conduct research and create a proposal for making any changes to the Statement of Faith to be proposed in 2016 GC.*

**Motion Approved Unanimously.**

**Saturday, 4 August**

M. **Morning Devotional**, led by Onetta

N. **Chairing of the meeting was transferred to Vice-Chair.**

Linda, Barb and Nancy left the meeting and the Governing Board went into Executive Session. Governing Board came out of Executive Session and invited Linda, Barb, and Nancy back to the meeting at 9:45.

O. **Election of Officers and Committee Appointments for 2012-2013**, group discussion

**MOTION 08.02-04.12.08 – Robert moved and Candace seconded the slate of the following officers –**

*Vice Chair – Raquel Benitez-Rojas  
Treasurer - Liz Bisordi  
Clerk – Kareem Murphy.*

**Motion Approved Unanimously.**

**MOTION 08.02-04.12.09– Onetta Brooks moved, Liz seconded, the following slate of appointments of the following committees:**

Standing Committees:

*Finance – Liz Bisordi, Chair; Marsha Warren, Rev. Onetta Brooks, Bryan Parker  
Development – Rev. Tony Freeman, Raquel Benitez – Rojas – Rev. Elder Dr. Nancy Wilson, Lead  
Governance – Rev. Onetta Brooks, Chair; Bryan Parker  
Strategic Planning –Rev. Dr. Candace Shultis, Chair; Kareem Murphy*

Ad Hoc:

*Audit – Rev. Dr. Robert Griffin, Rev. Dr. Candace Shultis, Marvin Bagwell  
ITF – Rev. Dr. Robert Griffin, Chair and Raquel Benitez-Rojas; Linda, Project Manager;  
Rev. Elder Dr. Nancy Wilson  
Communications - Rev. Dr. Robert Griffin, Chair; Bryan Parker, Kareem Murphy  
(subsequently named Major Gifts) - Raquel Benitez-Rojas-Chair, Rev. Onetta Brooks,  
Kareem Murphy*

**Motion Approved Unanimously.**

**P. Received Board of Pensions Report**

**Q. Branding and Communications**, led by Barb Crabtree and Joseph Tolton of BLUR Communications

Governing Board reviewed draft print materials on proposed communications themes and strategy. General discussions on the strategy development process and expected outcomes ensued.

**MOTION 08.02-04.12.10 – Candace moved, Robert seconds that**

*"The Governing Board approves the direction that BLUR is taking with the MCC branding move and that MCC forward with the concepts that were presented."*

**Motion Approved Unanimously.**

**R. Strategic Planning**, led by Candace and Karee, and Strategic Planning Consultant Gail Rissler

Candace and Kareem gave a general background for the Governing Board's role in strategic planning for MCC. Gail used a Powerpoint to present an overview of the suggested strategic planning process.

**MOTION 08.02-04.12.09 Onetta moved Raquel seconded the following motion:**

*"Strategic Plan: The Governing Board shall form a Strategic Planning Committee, composed of the Moderator and two Governing Board members, to manage the process of creating a new Strategic Plan designed to take MCC through 2017 and the election of the next Moderator. The Committee will develop a protocol for engaging the Senior Leadership Team and other key denominational leaders and experts. The Governing Board will be prepared to present preliminary findings or a preliminary framework to the 2013 General Conference."*

**Motion Approved Unanimously.**

**MOTION 08.02-04.12.11 Onetta moved, Raquel seconded the following motion:**

*"MCC shall engage the services of Gail Rissler as a consultant to develop a Strategic Plan. The consultant shall report directly to the Governing Board."*

**Motion Approved Unanimously.**

**S. Policy Manual Review for Compliance and Updates**, led by Bryan

General discussion on status of the policy manual and process for completing updates ensued.

**MOTION 08.02-04.12.12: Update Policy 23 - Tithe Policy**

*"The Governing Board shall appoint a member(s) of the Governing Board and/or Senior Leadership Team to engage in dialogue with churches that are in arrears and encourage the church to enter into a repayment."*

**Motion Approved Unanimously.**

**MOTION 08.02-04.12.13: Update Policy 16 - Audit Policy**

*"Annual fiscal year audits will be performed by the Governing Board. The Governing Board will form an Ad Hoc Audit Committee to conduct an annual review. The Governing Board will appoint a Chair of the Audit Committee. Neither the Treasurer nor members of the Finance Committee shall serve on the Audit Committee. However, they are available for consultation."*

**Motion Approved Unanimously.**

**MOTION 08.02-04.12.14: Leave of Absence Policy**

*"Leaves of absence from the Board may be requested in writing to the Board, and are subject to approval by it. The request must specify the duration of the leave, which should not exceed three months. Leaves of absence do not affect the Board member's term of office or term limits."*

**Motion Approved Unanimously.**

**T. Young Adult Retreat Report Review**

**MOTION 08.02-04.12.15 Kareem moved Candace seconded to accept the Young Adults Retreat Report.**

**Motion Approved Unanimously.**

**U. New Governing Board Transitions & Set Dates for Governing Board Meetings Next Year**

Nancy will contact Dan Hotchkiss to consult at the August 2013 meeting

2013 GB Meetings:

January 24

February 28

March 28

April 25

May 23

June 20

June 31 – July 6 General Conference

August 21, 2012 meeting is cancelled.

V. **Communications Strategy from This Meeting.** led by Nancy

Bryan and Robert will work on highlights and accomplishments due Tuesday, August 7 for publishing in Headline News

W. **Motions of Appreciation**

*The following motions of appreciation were made and considered en banc:*

- *Carlos Chavez and Jennifer Justice for their work on the Young Adult Retreat*
- *The International Task Force, Connie Meadows, Marina Laws, Linda Brenner-Beckstead for their work on the ITF Report*
- *King of Peace MCC for hosting the Governing Board Meeting and providing lunch and refreshments*
- *Outgoing Officers of Vice-Chair and Clerk*
- *Notary Cathy Campbell for notarizing bank signatories*
- *MCC Tampa and Church of the Trinity MCC for providing lunches for the Governing Board Meeting*

**Motions Approved Unanimously.**

X. **Closing Prayer led by Raquel, 5:00 PM EST**